



## CX006 - Application Token Process

The below process is intended for new applicants that have not applied to Wits before. Returning students would need to apply via the self-service portal via this link: <https://self-service.wits.ac.za/>

**Step 1: Go to [www.wits.ac.za/applications/](http://www.wits.ac.za/applications/)**

**Step 2: Create Temporary ID**

Click the button below as per the screenshot.

UNIVERSITY OF THE  
WITWATERSRAND,  
JOHANNESBURG

**WITS UNIVERSITY ONLINE APPLICATION**

Currently Enrolled Wits Students - Please apply online via the Student Self Service Portal [self-service.wits.ac.za](https://self-service.wits.ac.za)

New Applicants - Don't have an account yet? Please select Step 1 below to start the online application (Create Temporary ID)

**Sign into your account**

Temporary ID

Password

Login

[Forgotten your Temporary ID and/or Password?](#)

Note: Your browser must have cookies, javascript, and pop-ups enabled. Please also check that your spam filter does not reject emails generated from our Institution.

▼ Don't have an account yet?

**Step 1**

Click the button below.

Create Temporary ID

**Step 2**

If you have now received a temporary password for an email address previously entered, click the button below.

Confirm Temporary Password

### Step 3: Confirm Temporary Password

If you have now received a temporary password for an email address previously entered, click the button below.

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Create Temporary ID

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Confirm Temporary Password



### Step 4: Sign into your account


Sign in to your account with your Temporary ID and Password. Click login to proceed with the application.

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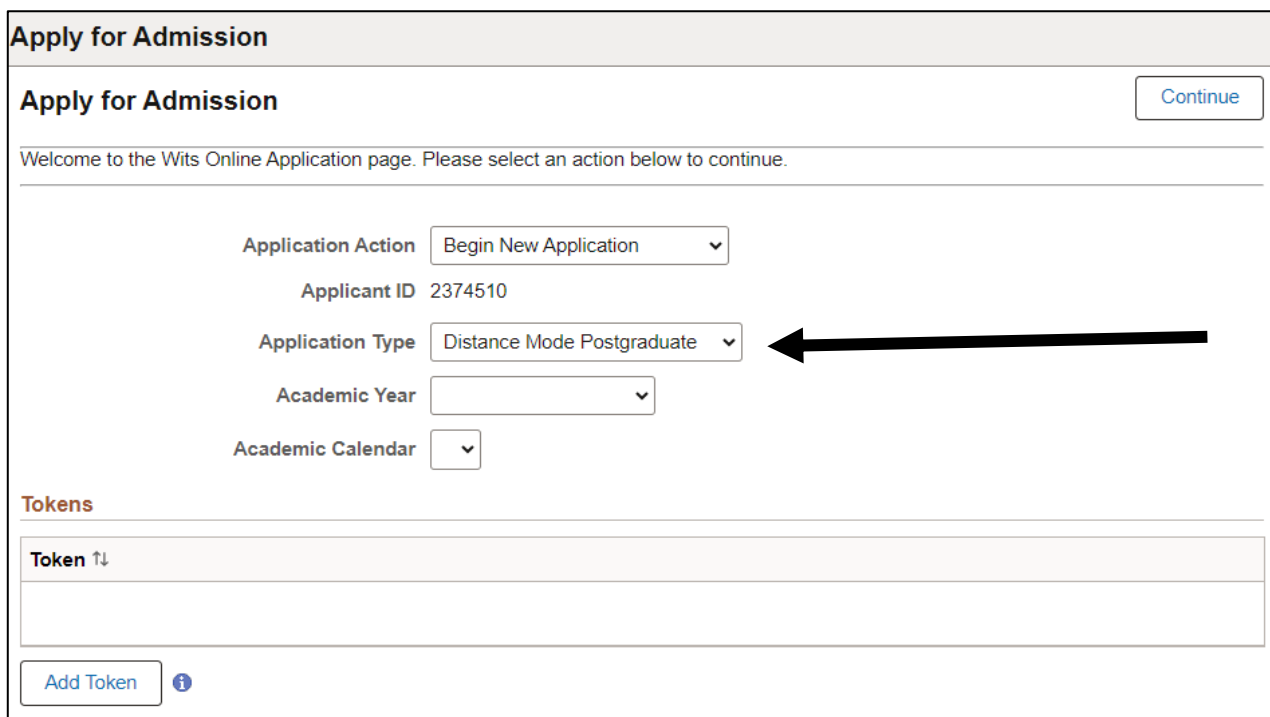
Password

Login



## Step 5: Select the relevant application details

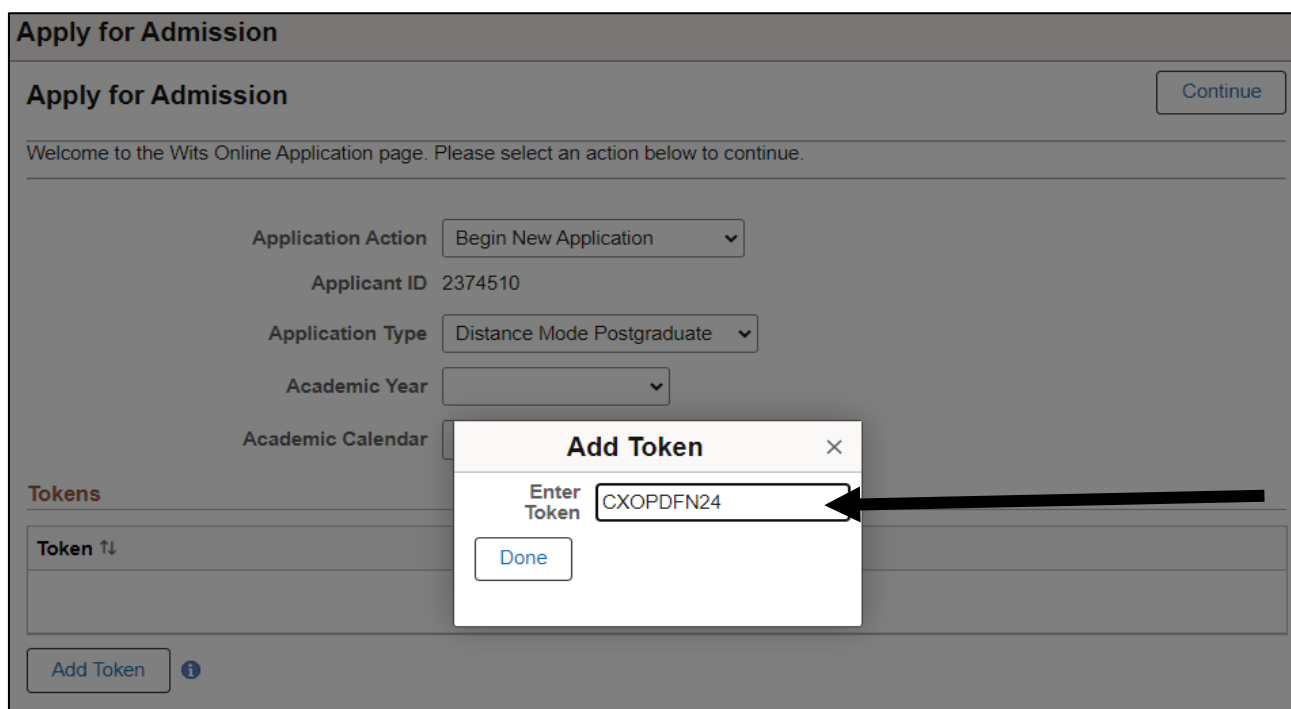
Select the relevant application details relevant to the intake you will be applying for, please note that you must select **Distance Mode Postgraduate as** per the below example. You can then select the relevant the year and calendar you want to apply for:



The screenshot shows the 'Apply for Admission' form. At the top, there's a header 'Apply for Admission' and a 'Continue' button. Below the header, a welcome message reads: 'Welcome to the Wits Online Application page. Please select an action below to continue.' The form contains several fields: 'Application Action' (Begin New Application), 'Applicant ID' (2374510), 'Application Type' (Distance Mode Postgraduate), 'Academic Year' (dropdown), and 'Academic Calendar' (dropdown). A large black arrow points to the 'Application Type' dropdown. Below these fields is a section titled 'Tokens' with a table header 'Token ↑↓' and an 'Add Token' button with an information icon.

## Step 6: Add Token

Click on token and insert the token code: **CXOPDFN24** click done then click on continue.



This screenshot shows the same 'Apply for Admission' form as in Step 5, but with an 'Add Token' modal open. The modal has a title 'Add Token' and a close button. It contains a label 'Enter Token' and a text input field with the value 'CXOPDFN24'. A 'Done' button is at the bottom of the modal. A large black arrow points to the text input field. The background form is dimmed, showing the same fields as before.

## **Step 7: Completed all 18 steps and upload the required documents.**

Please note that under step 3 you need to ensure that you select the correct programme code and plan. Refer to the [course finder](#) for more information on the various programme on offer.

## **Step 8: Validate and Submit**

Once you have completed all steps ensure that you validate your application then click on submit your application to the university.